AU LAC INSTITUTE
2268 QUIMBY RD, SUITE E, SAN JOSE, CA 95122
TEL: (408) 239-5520 | http://www.aulacinstitute.org/

SCHOOL PERFORMANCE FACT SHEET
CALENDER YEARS 2017 & 2018

Accounting/Bookkeeping - 600 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	34	29	29	85%
2018	35	35	30	86%

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates *(includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	34	29	7	2	3%
2018	13	12	12	1	8%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative where to view this list.

Gainfully Employed Categories *(includes data for the two calendar years prior to reporting)*

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	2	2
2018	1	0	1

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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	2	0	2
2018	1	0	1

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	1

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates *(includes data for the two calendar years prior to reporting)*

This program does not prepare students for professions requiring licensure and licensure examinations.

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate

2017	12	0	0	0	0
2018	12	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information *(includes data for the two calendar years prior to reporting)*

Annual salary and wages reported graduated employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	$15,000 - $20,000	$25,001 - $30,000	$30,001 - $35,000	$35,001 - $40,000	No Salary Information Reported
2017	7	2	1	2	1	2	1
2018	12	1	0	0	1	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials: _____ Date: _____
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Cost of Educational Program

Total charges for the program for students completing on-time in 2018: $8,200. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____
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FEDERAL STUDENT LOAN DEBT

Students at AU LAC INSTITUTE are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

_____
Student Name - Print

_____ _____
Student Signature Date

_____ _____
School Official Date

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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STUDENT'S RIGHT TO CANCEL

1. The student has the right to cancel the Enrollment Agreement and obtain a full refund. Students must exercise his or her right to cancel or withdraw by the end of the first week of instruction (_____).

2. If the school has given you any equipment, you shall return it to the school within **seven (7) business days** following the aforementioned cancellation date, or if after cancellation period, your last date of attendance.

3. If you fail to return this equipment in the same condition it was received, within the 7-day period, the school may retain that value of payment-and deduct the cost from any refund that may be due to you. If you fail to return equipment in good condition within **7** days of your withdrawal, the school may charge you for any fixing or new equipment fees.

4. You have the right to withdraw from school at any time. The registration fee is nonrefundable. If you withdraw before the end of the second week of the entire course, then we will refund your quarter tuition and you must return any equipment given to you in good condition, or else we will charge you for any fixtures it might need. If you cancel anytime after the first two weeks of the entire course or program, then the school has the right to keep the current month's tuition and refund you any remaining months in the quarter.

a. The first two weeks of course/program: full refund
   i. For example, if a student pays $3000 for 3 months, but has only attended the first or two weeks, we will refund the full $3000.
   ii. If a student pays $3000 for 3 months, but has only attended more than two weeks after the course/program begins, then we will refund $2000, or the last two months' tuition.

b. after the first two weeks of course/program and anytime thereafter
   . If student attends the first month, and then the first day of the second month, then the school will charge the tuition for the first and second months.

5. The student agrees to maintain regular attendance and to abide by the rules and regulations of the school. The student understands that regular attendance is the obligation of the student and that the school's policy regarding absence and make-ups as stated in the school catalog will apply. Violation of school rules and regulations may subject the student to dismissal.

6. For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining the amount you owe, you shall be deemed to have withdrawn from the course when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The institution terminates the student's enrollment for failure to maintain satisfactory progress;
- Failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the school; and
- You fail to return from a leave of absence. In this case, the date of withdrawal shall be deemed the last date of recorded attendance

7. If any portion of your tuition was paid from loan proceeds, the refund will be sent to the lender or agency that guaranteed your loan. Any remaining amount will first be used to repay any financial aid programs from which you received benefits, to the extent of benefits received. Any remaining amount will be paid to you.
8. If the student has received federal student financial aid funds, the student is entitled to a refund of the money not paid by federal student financial aid program funds

9. If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

10. If the student defaults on a federal or state loan, both the following may occur: (a) the federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owned on the loan; (b) the student may not be eligible for any other federal student financial aid at another institution or other government financial assistance program until the loan is paid.

11. To cancel the contract with the school, mail or deliver a signed and dated copy of the Cancellation Notice, or other written notice, or send a telegram to: AU LAC INSTITUTE, 2268 Quimby Road, Suite E, San Jose, CA 95122

REMEMBER, YOU MUST CANCEL IN PERSON AND/OR WRITING. You do not have the right to cancel just by telephoning the school or by not coming to class.

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SCHOOL PERFORMANCE FACT SHEET
CALENDER YEARS 2017 & 2018

Administrative Medical Assistant - 400 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0%
2018	0	0	0	0%

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates *(includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0%
2018	0	0	0	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative where to view this list.

Gainfully Employed Categories *(includes data for the two calendar years prior to reporting)*

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

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License Examination Passage Rates *(includes data for the two calendar years prior to reporting)*

This program does not prepare students for professions requiring licensure and licensure examinations.

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	0	0	0	0	0
2018	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information *(includes data for the two calendar years prior to reporting)*

Annual salary and wages reported graduated employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	$15,000 - $20,000	$20,001 - $25,000	$25,001 - $30,000	$30,001 - $35,000	No Salary Information Reported
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2018: $8,245. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____
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FEDERAL STUDENT LOAN DEBT

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Student's Initials: _____ Date: _____
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_____
Student Name - Print

_____ _____
Student Signature Date

_____ _____
School Official Date

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
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- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
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STUDENT'S RIGHT TO CANCEL

1. The student has the right to cancel the Enrollment Agreement and obtain a full refund. Students must exercise his or her right to cancel or withdraw by the end of the first week of instruction (_____).

2. If the school has given you any equipment, you shall return it to the school within **seven (7) business days** following the aforementioned cancellation date, or if after cancellation period, your last date of attendance.

3. If you fail to return this equipment in the same condition it was received, within the 7-day period, the school may retain that value of payment-and deduct the cost from any refund that may be due to you. If you fail to return equipment in good condition within **7** days of your withdrawal, the school may charge you for any fixing or new equipment fees.

4. You have the right to withdraw from school at any time. The registration fee is nonrefundable. If you withdraw before the end of the second week of the entire course, then we will refund your quarter tuition and you must return any equipment given to you in good condition, or else we will charge you for any fixtures it might need. If you cancel anytime after the first two weeks of the entire course or program, then the school has the right to keep the current month's tuition and refund you any remaining months in the quarter.

a. The first two weeks of course/program: full refund
   i. For example, if a student pays $3000 for 3 months, but has only attended the first or two weeks, we will refund the full $3000.
   ii. If a student pays $3000 for 3 months, but has only attended more than two weeks after the course/program begins, then we will refund $2000, or the last two months' tuition.

b. after the first two weeks of course/program and anytime thereafter

. If student attends the first month, and then the first day of the second month, then the school will charge the tuition for the first and second months.

5. The student agrees to maintain regular attendance and to abide by the rules and regulations of the school. The student understands that regular attendance is the obligation of the student and that the school's policy regarding absence and make-ups as stated in the school catalog will apply. Violation of school rules and regulations may subject the student to dismissal.

6. For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining the amount you owe, you shall be deemed to have withdrawn from the course when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.

- The institution terminates the student's enrollment for failure to maintain satisfactory progress;
- Failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the school; and
- You fail to return from a leave of absence. In this case, the date of withdrawal shall be deemed the last date of recorded attendance

7. If any portion of your tuition was paid from loan proceeds, the refund will be sent to the lender or agency that guaranteed your loan. Any remaining amount will first be used to repay any financial aid programs from which you received benefits, to the extent of benefits received. Any remaining amount will be paid to you.
8. If the student has received federal student financial aid funds, the student is entitled to a refund of the money not paid by federal student financial aid program funds

9. If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

10. If the student defaults on a federal or state loan, both the following may occur: (a) the federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owned on the loan; (b) the student may not be eligible for any other federal student financial aid at another institution or other government financial assistance program until the loan is paid.

11. To cancel the contract with the school, mail or deliver a signed and dated copy of the Cancellation Notice, or other written notice, or send a telegram to: AU LAC INSTITUTE, 2268 Quimby Road, Suite E, San Jose, CA 95122

REMEMBER, YOU MUST CANCEL IN PERSON AND/OR WRITING. You do not have the right to cancel just by telephoning the school or by not coming to class.

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SCHOOL PERFORMANCE FACT SHEET
CALENDER YEARS 2017 & 2018

Administrative Technician/Customer Service - 600 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0%
2018	0	0	0	0%

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates *(includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0%
2018	0	0	0	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative where to view this list.

Gainfully Employed Categories *(includes data for the two calendar years prior to reporting)*

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

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License Examination Passage Rates *(includes data for the two calendar years prior to reporting)*

This program does not prepare students for professions requiring licensure and licensure examinations.

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	0	0	0	0	0
2018	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information *(includes data for the two calendar years prior to reporting)*

Annual salary and wages reported graduated employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	$15,000 - $20,000	$20,001 - $25,000	$25,001 - $30,000	$30,001 - $35,000	No Salary Information Reported
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2018: $8,095. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____
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FEDERAL STUDENT LOAN DEBT

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_____
Student Name - Print

_____ _____
Student Signature Date

_____ _____
School Official Date

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.

• "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

AU LAC INSTITUTE
2268 QUIMBY RD, SUITE E, SAN JOSE, CA 95122
TEL: (408) 239-5520| http://www.aulacinstitute.org/

STUDENT'S RIGHT TO CANCEL

1. The student has the right to cancel the Enrollment Agreement and obtain a full refund. Students must exercise his or her right to cancel or withdraw by the end of the first week of instruction (_____).

2. If the school has given you any equipment, you shall return it to the school within **seven (7) business days** following the aforementioned cancellation date, or if after cancellation period, your last date of attendance.

3. If you fail to return this equipment in the same condition it was received, within the 7-day period, the school may retain that value of payment-and deduct the cost from any refund that may be due to you. If you fail to return equipment in good condition within **7** days of your withdrawal, the school may charge you for any fixing or new equipment fees.

4. You have the right to withdraw from school at any time. The registration fee is nonrefundable. If you withdraw before the end of the second week of the entire course, then we will refund your quarter tuition and you must return any equipment given to you in good condition, or else we will charge you for any fixtures it might need. If you cancel anytime after the first two weeks of the entire course or program, then the school has the right to keep the current month's tuition and refund you any remaining months in the quarter.

a. The first two weeks of course/program: full refund
   i. For example, if a student pays $3000 for 3 months, but has only attended the first or two weeks, we will refund the full $3000.
   ii. If a student pays $3000 for 3 months, but has only attended more than two weeks after the course/program begins, then we will refund $2000, or the last two months' tuition.

b. after the first two weeks of course/program and anytime thereafter

. If student attends the first month, and then the first day of the second month, then the school will charge the tuition for the first and second months.

5. The student agrees to maintain regular attendance and to abide by the rules and regulations of the school. The student understands that regular attendance is the obligation of the student and that the school's policy regarding absence and make-ups as stated in the school catalog will apply. Violation of school rules and regulations may subject the student to dismissal.

6. For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining the amount you owe, you shall be deemed to have withdrawn from the course when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.

- The institution terminates the student's enrollment for failure to maintain satisfactory progress;
- Failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the school; and
- You fail to return from a leave of absence. In this case, the date of withdrawal shall be deemed the last date of recorded attendance

7. If any portion of your tuition was paid from loan proceeds, the refund will be sent to the lender or agency that guaranteed your loan. Any remaining amount will first be used to repay any financial aid programs from which you received benefits, to the extent of benefits received. Any remaining amount will be paid to you.
8. If the student has received federal student financial aid funds, the student is entitled to a refund of the money not paid by federal student financial aid program funds

9. If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

10. If the student defaults on a federal or state loan, both the following may occur: (a) the federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owned on the loan; (b) the student may not be eligible for any other federal student financial aid at another institution or other government financial assistance program until the loan is paid.

11. To cancel the contract with the school, mail or deliver a signed and dated copy of the Cancellation Notice, or other written notice, or send a telegram to: AU LAC INSTITUTE, 2268 Quimby Road, Suite E, San Jose, CA 95122

REMEMBER, YOU MUST CANCEL IN PERSON AND/OR WRITING. You do not have the right to cancel just by telephoning the school or by not coming to class.

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SCHOOL PERFORMANCE FACT SHEET
CALENDER YEARS 2017 & 2018

Computer Programming - 720 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0%
2018	9	8	8	89%

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates *(includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0%
2018	9	8	8	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative where to view this list.

Gainfully Employed Categories *(includes data for the two calendar years prior to reporting)*

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

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License Examination Passage Rates *(includes data for the two calendar years prior to reporting)*

This program does not prepare students for professions requiring licensure and licensure examinations.

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	0	0	0	0	0
2018	8	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information *(includes data for the two calendar years prior to reporting)*

Annual salary and wages reported graduated employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	$15,000 - $20,000	$20,001 - $25,000	$25,001 - $30,000	$30,001 - $35,000	No Salary Information Reported
2017	0	0	0	0	0	0	0
2018	8	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2018: $15,295. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____
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FEDERAL STUDENT LOAN DEBT

Students at AU LAC INSTITUTE are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

_____
Student Name - Print

_____ _____
Student Signature Date

_____ _____
School Official Date

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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STUDENT'S RIGHT TO CANCEL

1. The student has the right to cancel the Enrollment Agreement and obtain a full refund. Students must exercise his or her right to cancel or withdraw by the end of the first week of instruction (_____).

2. If the school has given you any equipment, you shall return it to the school within **seven (7) business days** following the aforementioned cancellation date, or if after cancellation period, your last date of attendance.

3. If you fail to return this equipment in the same condition it was received, within the 7-day period, the school may retain that value of payment-and deduct the cost from any refund that may be due to you. If you fail to return equipment in good condition within **7** days of your withdrawal, the school may charge you for any fixing or new equipment fees.

4. You have the right to withdraw from school at any time. The registration fee is nonrefundable. If you withdraw before the end of the second week of the entire course, then we will refund your quarter tuition and you must return any equipment given to you in good condition, or else we will charge you for any fixtures it might need. If you cancel anytime after the first two weeks of the entire course or program, then the school has the right to keep the current month's tuition and refund you any remaining months in the quarter.

a. The first two weeks of course/program: full refund
   i. For example, if a student pays $3000 for 3 months, but has only attended the first or two weeks, we will refund the full $3000.
   ii. If a student pays $3000 for 3 months, but has only attended more than two weeks after the course/program begins, then we will refund $2000, or the last two months' tuition.

b. after the first two weeks of course/program and anytime thereafter

. If student attends the first month, and then the first day of the second month, then the school will charge the tuition for the first and second months.

5. The student agrees to maintain regular attendance and to abide by the rules and regulations of the school. The student understands that regular attendance is the obligation of the student and that the school's policy regarding absence and make-ups as stated in the school catalog will apply. Violation of school rules and regulations may subject the student to dismissal.

6. For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining the amount you owe, you shall be deemed to have withdrawn from the course when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.

- The institution terminates the student's enrollment for failure to maintain satisfactory progress;
- Failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the school; and
- You fail to return from a leave of absence. In this case, the date of withdrawal shall be deemed the last date of recorded attendance

7. If any portion of your tuition was paid from loan proceeds, the refund will be sent to the lender or agency that guaranteed your loan. Any remaining amount will first be used to repay any financial aid programs from which you received benefits, to the extent of benefits received. Any remaining amount will be paid to you.
8. If the student has received federal student financial aid funds, the student is entitled to a refund of the money not paid by federal student financial aid program funds

9. If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

10. If the student defaults on a federal or state loan, both the following may occur: (a) the federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owned on the loan; (b) the student may not be eligible for any other federal student financial aid at another institution or other government financial assistance program until the loan is paid.

11. To cancel the contract with the school, mail or deliver a signed and dated copy of the Cancellation Notice, or other written notice, or send a telegram to: AU LAC INSTITUTE, 2268 Quimby Road, Suite E, San Jose, CA 95122

REMEMBER, YOU MUST CANCEL IN PERSON AND/OR WRITING. You do not have the right to cancel just by telephoning the school or by not coming to class.

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SCHOOL PERFORMANCE FACT SHEET
CALENDER YEARS 2017 & 2018

Electrical Engineering Technician - 520 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	48	37	37	77%
2018	35	35	30	86%

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates *(includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	48	37	5	3	77%
2018	35	30	30	2	7%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative where to view this list.

Gainfully Employed Categories *(includes data for the two calendar years prior to reporting)*

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	3	3
2018	0	2	2

AU LAC INSTITUTE
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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	1	2	3
2018	0	2	2

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	3
2018	0	2

Student's Initials: _____ Date: _____
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TEL: (408) 239-5520 | http://www.aulacinstitute.org/

License Examination Passage Rates *(includes data for the two calendar years prior to reporting)*

This program does not prepare students for professions requiring licensure and licensure examinations.

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	37	0	0	0	0
2018	30	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information *(includes data for the two calendar years prior to reporting)*

Annual salary and wages reported graduated employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	$15,000 - $20,000	$25,001 - $30,000	$30,001 - $35,000	$35,001 - $40,000	No Salary Information Reported
2017	37	5	0	0	0	4	1
2018	30	2	0	0	1	0	2

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2018: $13,795. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____
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FEDERAL STUDENT LOAN DEBT

Students at AU LAC INSTITUTE are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

_____
Student Name - Print

_____ _____
Student Signature Date

_____ _____
School Official Date

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
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- "First Available Exam Date" is the date for the first available exam after a student completed a program.
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- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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STUDENT'S RIGHT TO CANCEL

1. The student has the right to cancel the Enrollment Agreement and obtain a full refund. Students must exercise his or her right to cancel or withdraw by the end of the first week of instruction (_____).

2. If the school has given you any equipment, you shall return it to the school within **seven (7) business days** following the aforementioned cancellation date, or if after cancellation period, your last date of attendance.

3. If you fail to return this equipment in the same condition it was received, within the 7-day period, the school may retain that value of payment-and deduct the cost from any refund that may be due to you. If you fail to return equipment in good condition within **7** days of your withdrawal, the school may charge you for any fixing or new equipment fees.

4. You have the right to withdraw from school at any time. The registration fee is nonrefundable. If you withdraw before the end of the second week of the entire course, then we will refund your quarter tuition and you must return any equipment given to you in good condition, or else we will charge you for any fixtures it might need. If you cancel anytime after the first two weeks of the entire course or program, then the school has the right to keep the current month's tuition and refund you any remaining months in the quarter.

a. The first two weeks of course/program: full refund
   i. For example, if a student pays $3000 for 3 months, but has only attended the first or two weeks, we will refund the full $3000.
   ii. If a student pays $3000 for 3 months, but has only attended more than two weeks after the course/program begins, then we will refund $2000, or the last two months' tuition.

b. after the first two weeks of course/program and anytime thereafter

. If student attends the first month, and then the first day of the second month, then the school will charge the tuition for the first and second months.

5. The student agrees to maintain regular attendance and to abide by the rules and regulations of the school. The student understands that regular attendance is the obligation of the student and that the school's policy regarding absence and make-ups as stated in the school catalog will apply. Violation of school rules and regulations may subject the student to dismissal.

6. For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining the amount you owe, you shall be deemed to have withdrawn from the course when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.

- The institution terminates the student's enrollment for failure to maintain satisfactory progress;
- Failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the school; and
- You fail to return from a leave of absence. In this case, the date of withdrawal shall be deemed the last date of recorded attendance

7. If any portion of your tuition was paid from loan proceeds, the refund will be sent to the lender or agency that guaranteed your loan. Any remaining amount will first be used to repay any financial aid programs from which you received benefits, to the extent of benefits received. Any remaining amount will be paid to you.
8. If the student has received federal student financial aid funds, the student is entitled to a refund of the money not paid by federal student financial aid program funds

9. If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

10. If the student defaults on a federal or state loan, both the following may occur: (a) the federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owned on the loan; (b) the student may not be eligible for any other federal student financial aid at another institution or other government financial assistance program until the loan is paid.

11. To cancel the contract with the school, mail or deliver a signed and dated copy of the Cancellation Notice, or other written notice, or send a telegram to: AU LAC INSTITUTE, 2268 Quimby Road, Suite E, San Jose, CA 95122

REMEMBER, YOU MUST CANCEL IN PERSON AND/OR WRITING. You do not have the right to cancel just by telephoning the school or by not coming to class.

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SCHOOL PERFORMANCE FACT SHEET
CALENDER YEARS 2017 & 2018

Internet Working Technician - 940 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0%
2018	0	0	0	0%

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates *(includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0%
2018	0	0	0	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative where to view this list.

Gainfully Employed Categories *(includes data for the two calendar years prior to reporting)*

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

AU LAC INSTITUTE
2268 QUIMBY RD, SUITE E, SAN JOSE, CA 95122
TEL: (408) 239-5520 | http://www.aulacinstitute.org/

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

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License Examination Passage Rates *(includes data for the two calendar years prior to reporting)*

This program does not prepare students for professions requiring licensure and licensure examinations.

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	0	0	0	0	0
2018	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information *(includes data for the two calendar years prior to reporting)*

Annual salary and wages reported graduated employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	$15,000 - $20,000	$20,001 - $25,000	$25,001 - $30,000	$30,001 - $35,000	No Salary Information Reported
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2018: $13,095. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

AU LAC INSTITUTE
2268 QUIMBY RD, SUITE E, SAN JOSE, CA 95122
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FEDERAL STUDENT LOAN DEBT

Students at AU LAC INSTITUTE are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

_____
Student Name - Print

_____ _____
Student Signature Date

_____ _____
School Official Date

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

AU LAC INSTITUTE
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STUDENT'S RIGHT TO CANCEL

1. The student has the right to cancel the Enrollment Agreement and obtain a full refund. Students must exercise his or her right to cancel or withdraw by the end of the first week of instruction (_____).

2. If the school has given you any equipment, you shall return it to the school within **seven (7) business days** following the aforementioned cancellation date, or if after cancellation period, your last date of attendance.

3. If you fail to return this equipment in the same condition it was received, within the 7-day period, the school may retain that value of payment-and deduct the cost from any refund that may be due to you. If you fail to return equipment in good condition within **7** days of your withdrawal, the school may charge you for any fixing or new equipment fees.

4. You have the right to withdraw from school at any time. The registration fee is nonrefundable. If you withdraw before the end of the second week of the entire course, then we will refund your quarter tuition and you must return any equipment given to you in good condition, or else we will charge you for any fixtures it might need. If you cancel anytime after the first two weeks of the entire course or program, then the school has the right to keep the current month's tuition and refund you any remaining months in the quarter.

a. The first two weeks of course/program: full refund
   i. For example, if a student pays $3000 for 3 months, but has only attended the first or two weeks, we will refund the full $3000.
   ii. If a student pays $3000 for 3 months, but has only attended more than two weeks after the course/program begins, then we will refund $2000, or the last two months' tuition.

b. after the first two weeks of course/program and anytime thereafter

. If student attends the first month, and then the first day of the second month, then the school will charge the tuition for the first and second months.

5. The student agrees to maintain regular attendance and to abide by the rules and regulations of the school. The student understands that regular attendance is the obligation of the student and that the school's policy regarding absence and make-ups as stated in the school catalog will apply. Violation of school rules and regulations may subject the student to dismissal.

6. For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining the amount you owe, you shall be deemed to have withdrawn from the course when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.

- The institution terminates the student's enrollment for failure to maintain satisfactory progress;
- Failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the school; and
- You fail to return from a leave of absence. In this case, the date of withdrawal shall be deemed the last date of recorded attendance

7. If any portion of your tuition was paid from loan proceeds, the refund will be sent to the lender or agency that guaranteed your loan. Any remaining amount will first be used to repay any financial aid programs from which you received benefits, to the extent of benefits received. Any remaining amount will be paid to you.
8. If the student has received federal student financial aid funds, the student is entitled to a refund of the money not paid by federal student financial aid program funds

9. If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

10. If the student defaults on a federal or state loan, both the following may occur: (a) the federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owned on the loan; (b) the student may not be eligible for any other federal student financial aid at another institution or other government financial assistance program until the loan is paid.

11. To cancel the contract with the school, mail or deliver a signed and dated copy of the Cancellation Notice, or other written notice, or send a telegram to: AU LAC INSTITUTE, 2268 Quimby Road, Suite E, San Jose, CA 95122

REMEMBER, YOU MUST CANCEL IN PERSON AND/OR WRITING. You do not have the right to cancel just by telephoning the school or by not coming to class.

AU LAC INSTITUTE
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TEL: (408) 239-5520 | http://www.aulacinstitute.org/

SCHOOL PERFORMANCE FACT SHEET
CALENDER YEARS 2017 & 2018

Marketing/Sales - 600 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0%
2018	0	0	0	0%

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates *(includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0%
2018	0	0	0	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative where to view this list.

Gainfully Employed Categories *(includes data for the two calendar years prior to reporting)*

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

AU LAC INSTITUTE
2268 QUIMBY RD, SUITE E, SAN JOSE, CA 95122
TEL: (408) 239-5520 | http://www.aulacinstitute.org/

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

AU LAC INSTITUTE
2268 QUIMBY RD, SUITE E, SAN JOSE, CA 95122
TEL: (408) 239-5520 | http://www.aulacinstitute.org/

License Examination Passage Rates *(includes data for the two calendar years prior to reporting)*

This program does not prepare students for professions requiring licensure and licensure examinations.

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	0	0	0	0	0
2018	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information *(includes data for the two calendar years prior to reporting)*

Annual salary and wages reported graduated employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	$15,000 - $20,000	$20,001 - $25,000	$25,001 - $30,000	$30,001 - $35,000	No Salary Information Reported
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2018: $8,995. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

AU LAC INSTITUTE
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FEDERAL STUDENT LOAN DEBT

Students at AU LAC INSTITUTE are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

_____
Student Name - Print

_____ _____
Student Signature Date

_____ _____
School Official Date

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

AU LAC INSTITUTE
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STUDENT'S RIGHT TO CANCEL

1. The student has the right to cancel the Enrollment Agreement and obtain a full refund. Students must exercise his or her right to cancel or withdraw by the end of the first week of instruction (_____).

2. If the school has given you any equipment, you shall return it to the school within **seven (7) business days** following the aforementioned cancellation date, or if after cancellation period, your last date of attendance.

3. If you fail to return this equipment in the same condition it was received, within the 7-day period, the school may retain that value of payment-and deduct the cost from any refund that may be due to you. If you fail to return equipment in good condition within **7** days of your withdrawal, the school may charge you for any fixing or new equipment fees.

4. You have the right to withdraw from school at any time. The registration fee is nonrefundable. If you withdraw before the end of the second week of the entire course, then we will refund your quarter tuition and you must return any equipment given to you in good condition, or else we will charge you for any fixtures it might need. If you cancel anytime after the first two weeks of the entire course or program, then the school has the right to keep the current month's tuition and refund you any remaining months in the quarter.

a. The first two weeks of course/program: full refund
   i. For example, if a student pays $3000 for 3 months, but has only attended the first or two weeks, we will refund the full $3000.
   ii. If a student pays $3000 for 3 months, but has only attended more than two weeks after the course/program begins, then we will refund $2000, or the last two months' tuition.

b. after the first two weeks of course/program and anytime thereafter

. If student attends the first month, and then the first day of the second month, then the school will charge the tuition for the first and second months.

5. The student agrees to maintain regular attendance and to abide by the rules and regulations of the school. The student understands that regular attendance is the obligation of the student and that the school's policy regarding absence and make-ups as stated in the school catalog will apply. Violation of school rules and regulations may subject the student to dismissal.

6. For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining the amount you owe, you shall be deemed to have withdrawn from the course when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.

- The institution terminates the student's enrollment for failure to maintain satisfactory progress;
- Failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the school; and
- You fail to return from a leave of absence. In this case, the date of withdrawal shall be deemed the last date of recorded attendance

7. If any portion of your tuition was paid from loan proceeds, the refund will be sent to the lender or agency that guaranteed your loan. Any remaining amount will first be used to repay any financial aid programs from which you received benefits, to the extent of benefits received. Any remaining amount will be paid to you.
8. If the student has received federal student financial aid funds, the student is entitled to a refund of the money not paid by federal student financial aid program funds

9. If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

10. If the student defaults on a federal or state loan, both the following may occur: (a) the federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owned on the loan; (b) the student may not be eligible for any other federal student financial aid at another institution or other government financial assistance program until the loan is paid.

11. To cancel the contract with the school, mail or deliver a signed and dated copy of the Cancellation Notice, or other written notice, or send a telegram to: AU LAC INSTITUTE, 2268 Quimby Road, Suite E, San Jose, CA 95122

REMEMBER, YOU MUST CANCEL IN PERSON AND/OR WRITING. You do not have the right to cancel just by telephoning the school or by not coming to class.

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SCHOOL PERFORMANCE FACT SHEET
CALENDER YEARS 2017 & 2018

Medical Assistant - 740 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0%
2018	0	0	0	0%

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates *(includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0%
2018	0	0	0	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative where to view this list.

Gainfully Employed Categories *(includes data for the two calendar years prior to reporting)*

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

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TEL: (408) 239-5520 | http://www.aulacinstitute.org/

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

AU LAC INSTITUTE
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TEL: (408) 239-5520 | http://www.aulacinstitute.org/

License Examination Passage Rates *(includes data for the two calendar years prior to reporting)*

This program does not prepare students for professions requiring licensure and licensure examinations.

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	0	0	0	0	0
2018	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information *(includes data for the two calendar years prior to reporting)*

Annual salary and wages reported graduated employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	$15,000 - $20,000	$20,001 - $25,000	$25,001 - $30,000	$30,001 - $35,000	No Salary Information Reported
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2018: $14,145. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

AU LAC INSTITUTE
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FEDERAL STUDENT LOAN DEBT

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Student's Initials: _____ Date: _____
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_____
Student Name - Print

_____ _____
Student Signature Date

_____ _____
School Official Date

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.

• "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

AU LAC INSTITUTE
2268 QUIMBY RD, SUITE E, SAN JOSE, CA 95122
TEL: (408) 239-5520 | http://www.aulacinstitute.org/

STUDENT'S RIGHT TO CANCEL

1. The student has the right to cancel the Enrollment Agreement and obtain a full refund. Students must exercise his or her right to cancel or withdraw by the end of the first week of instruction (_____).

2. If the school has given you any equipment, you shall return it to the school within **seven (7) business days** following the aforementioned cancellation date, or if after cancellation period, your last date of attendance.

3. If you fail to return this equipment in the same condition it was received, within the 7-day period, the school may retain that value of payment-and deduct the cost from any refund that may be due to you. If you fail to return equipment in good condition within **7** days of your withdrawal, the school may charge you for any fixing or new equipment fees.

4. You have the right to withdraw from school at any time. The registration fee is nonrefundable. If you withdraw before the end of the second week of the entire course, then we will refund your quarter tuition and you must return any equipment given to you in good condition, or else we will charge you for any fixtures it might need. If you cancel anytime after the first two weeks of the entire course or program, then the school has the right to keep the current month's tuition and refund you any remaining months in the quarter.

a. The first two weeks of course/program: full refund
   i. For example, if a student pays $3000 for 3 months, but has only attended the first or two weeks, we will refund the full $3000.
   ii. If a student pays $3000 for 3 months, but has only attended more than two weeks after the course/program begins, then we will refund $2000, or the last two months' tuition.

b. after the first two weeks of course/program and anytime thereafter

. If student attends the first month, and then the first day of the second month, then the school will charge the tuition for the first and second months.

5. The student agrees to maintain regular attendance and to abide by the rules and regulations of the school. The student understands that regular attendance is the obligation of the student and that the school's policy regarding absence and make-ups as stated in the school catalog will apply. Violation of school rules and regulations may subject the student to dismissal.

6. For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining the amount you owe, you shall be deemed to have withdrawn from the course when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.

- The institution terminates the student's enrollment for failure to maintain satisfactory progress;
- Failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the school; and
- You fail to return from a leave of absence. In this case, the date of withdrawal shall be deemed the last date of recorded attendance

7. If any portion of your tuition was paid from loan proceeds, the refund will be sent to the lender or agency that guaranteed your loan. Any remaining amount will first be used to repay any financial aid programs from which you received benefits, to the extent of benefits received. Any remaining amount will be paid to you.
8. If the student has received federal student financial aid funds, the student is entitled to a refund of the money not paid by federal student financial aid program funds

9. If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

10. If the student defaults on a federal or state loan, both the following may occur: (a) the federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owned on the loan; (b) the student may not be eligible for any other federal student financial aid at another institution or other government financial assistance program until the loan is paid.

11. To cancel the contract with the school, mail or deliver a signed and dated copy of the Cancellation Notice, or other written notice, or send a telegram to: AU LAC INSTITUTE, 2268 Quimby Road, Suite E, San Jose, CA 95122

REMEMBER, YOU MUST CANCEL IN PERSON AND/OR WRITING. You do not have the right to cancel just by telephoning the school or by not coming to class.

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SCHOOL PERFORMANCE FACT SHEET
CALENDER YEARS 2017 & 2018

Microsoft Database Administrator (MCDBA) - 400 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0%
2018	0	0	0	0%

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates *(includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0%
2018	0	0	0	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative where to view this list.

Gainfully Employed Categories *(includes data for the two calendar years prior to reporting)*

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates *(includes data for the two calendar years prior to reporting)*

This program does not prepare students for professions requiring licensure and licensure examinations.

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	0	0	0	0	0
2018	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information *(includes data for the two calendar years prior to reporting)*

Annual salary and wages reported graduated employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	$15,000 - $20,000	$20,001 - $25,000	$25,001 - $30,000	$30,001 - $35,000	No Salary Information Reported
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2018: $12,695. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

FEDERAL STUDENT LOAN DEBT

AU LAC INSTITUTE
2268 QUIMBY RD, SUITE E, SAN JOSE, CA 95122
TEL: (408) 239-5520 | http://www.aulacinstitute.org/

Students at AU LAC INSTITUTE are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

_____
Student Name - Print

_____ _____
Student Signature Date

_____ _____
School Official Date

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.

• "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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STUDENT'S RIGHT TO CANCEL

1. The student has the right to cancel the Enrollment Agreement and obtain a full refund. Students must exercise his or her right to cancel or withdraw by the end of the first week of instruction (_____).

2. If the school has given you any equipment, you shall return it to the school within **seven (7) business days** following the aforementioned cancellation date, or if after cancellation period, your last date of attendance.

3. If you fail to return this equipment in the same condition it was received, within the 7-day period, the school may retain that value of payment-and deduct the cost from any refund that may be due to you. If you fail to return equipment in good condition within **7** days of your withdrawal, the school may charge you for any fixing or new equipment fees.

4. You have the right to withdraw from school at any time. The registration fee is nonrefundable. If you withdraw before the end of the second week of the entire course, then we will refund your quarter tuition and you must return any equipment given to you in good condition, or else we will charge you for any fixtures it might need. If you cancel anytime after the first two weeks of the entire course or program, then the school has the right to keep the current month's tuition and refund you any remaining months in the quarter.

a. The first two weeks of course/program: full refund
   i. For example, if a student pays $3000 for 3 months, but has only attended the first or two weeks, we will refund the full $3000.
   ii. If a student pays $3000 for 3 months, but has only attended more than two weeks after the course/program begins, then we will refund $2000, or the last two months' tuition.

b. after the first two weeks of course/program and anytime thereafter

. If student attends the first month, and then the first day of the second month, then the school will charge the tuition for the first and second months.

5. The student agrees to maintain regular attendance and to abide by the rules and regulations of the school. The student understands that regular attendance is the obligation of the student and that the school's policy regarding absence and make-ups as stated in the school catalog will apply. Violation of school rules and regulations may subject the student to dismissal.

6. For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining the amount you owe, you shall be deemed to have withdrawn from the course when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.

- The institution terminates the student's enrollment for failure to maintain satisfactory progress;
- Failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the school; and
- You fail to return from a leave of absence. In this case, the date of withdrawal shall be deemed the last date of recorded attendance

7. If any portion of your tuition was paid from loan proceeds, the refund will be sent to the lender or agency that guaranteed your loan. Any remaining amount will first be used to repay any financial aid programs from which you received benefits, to the extent of benefits received. Any remaining amount will be paid to you.
8. If the student has received federal student financial aid funds, the student is entitled to a refund of the money not paid by federal student financial aid program funds

9. If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

10. If the student defaults on a federal or state loan, both the following may occur: (a) the federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owned on the loan; (b) the student may not be eligible for any other federal student financial aid at another institution or other government financial assistance program until the loan is paid.

11. To cancel the contract with the school, mail or deliver a signed and dated copy of the Cancellation Notice, or other written notice, or send a telegram to: AU LAC INSTITUTE, 2268 Quimby Road, Suite E, San Jose, CA 95122

REMEMBER, YOU MUST CANCEL IN PERSON AND/OR WRITING. You do not have the right to cancel just by telephoning the school or by not coming to class.

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SCHOOL PERFORMANCE FACT SHEET
CALENDER YEARS 2017 & 2018

Microsoft Solutions Developer - 480 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0%
2018	0	0	0	0%

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates *(includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0%
2018	0	0	0	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative where to view this list.

Gainfully Employed Categories *(includes data for the two calendar years prior to reporting)*

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

AU LAC INSTITUTE
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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates *(includes data for the two calendar years prior to reporting)*

This program does not prepare students for professions requiring licensure and licensure examinations.

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	0	0	0	0	0
2017	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information *(includes data for the two calendar years prior to reporting)*

Annual salary and wages reported graduated employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	$15,000 - $20,000	$20,001 - $25,000	$25,001 - $30,000	$30,001 - $35,000	No Salary Information Reported
2016	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2018: $13,795. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

FEDERAL STUDENT LOAN DEBT

AU LAC INSTITUTE
2268 QUIMBY RD, SUITE E, SAN JOSE, CA 95122
TEL: (408) 239-5520 | http://www.aulacinstitute.org/

Students at AU LAC INSTITUTE are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

_____
Student Name - Print

_____ _____
Student Signature Date

_____ _____
School Official Date

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.

• "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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2. If the school has given you any equipment, you shall return it to the school within **seven (7) business days** following the aforementioned cancellation date, or if after cancellation period, your last date of attendance.

3. If you fail to return this equipment in the same condition it was received, within the 7-day period, the school may retain that value of payment-and deduct the cost from any refund that may be due to you. If you fail to return equipment in good condition within **7** days of your withdrawal, the school may charge you for any fixing or new equipment fees.

4. You have the right to withdraw from school at any time. The registration fee is nonrefundable. If you withdraw before the end of the second week of the entire course, then we will refund your quarter tuition and you must return any equipment given to you in good condition, or else we will charge you for any fixtures it might need. If you cancel anytime after the first two weeks of the entire course or program, then the school has the right to keep the current month's tuition and refund you any remaining months in the quarter.

a. The first two weeks of course/program: full refund
   i. For example, if a student pays $3000 for 3 months, but has only attended the first or two weeks, we will refund the full $3000.
   ii. If a student pays $3000 for 3 months, but has only attended more than two weeks after the course/program begins, then we will refund $2000, or the last two months' tuition.

b. after the first two weeks of course/program and anytime thereafter

. If student attends the first month, and then the first day of the second month, then the school will charge the tuition for the first and second months.

5. The student agrees to maintain regular attendance and to abide by the rules and regulations of the school. The student understands that regular attendance is the obligation of the student and that the school's policy regarding absence and make-ups as stated in the school catalog will apply. Violation of school rules and regulations may subject the student to dismissal.

6. For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining the amount you owe, you shall be deemed to have withdrawn from the course when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.

- The institution terminates the student's enrollment for failure to maintain satisfactory progress;
- Failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the school; and
- You fail to return from a leave of absence. In this case, the date of withdrawal shall be deemed the last date of recorded attendance

7. If any portion of your tuition was paid from loan proceeds, the refund will be sent to the lender or agency that guaranteed your loan. Any remaining amount will first be used to repay any financial aid programs from which you received benefits, to the extent of benefits received. Any remaining amount will be paid to you.
8. If the student has received federal student financial aid funds, the student is entitled to a refund of the money not paid by federal student financial aid program funds

9. If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

10. If the student defaults on a federal or state loan, both the following may occur: (a) the federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owned on the loan; (b) the student may not be eligible for any other federal student financial aid at another institution or other government financial assistance program until the loan is paid.

11. To cancel the contract with the school, mail or deliver a signed and dated copy of the Cancellation Notice, or other written notice, or send a telegram to: AU LAC INSTITUTE, 2268 Quimby Road, Suite E, San Jose, CA 95122

REMEMBER, YOU MUST CANCEL IN PERSON AND/OR WRITING. You do not have the right to cancel just by telephoning the school or by not coming to class.

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SCHOOL PERFORMANCE FACT SHEET
CALENDER YEARS 2017 & 2018

Network Engineering - 960 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0%
2018	13	13	13	100%

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates *(includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0%
2018	13	13	13	2	15%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative where to view this list.

Gainfully Employed Categories *(includes data for the two calendar years prior to reporting)*

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	2	2

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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	2	2

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

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TEL: (408) 239-5520 | http://www.aulacinstitute.org/

License Examination Passage Rates *(includes data for the two calendar years prior to reporting)*

This program does not prepare students for professions requiring licensure and licensure examinations.

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	0	0	0	0	0
2018	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information *(includes data for the two calendar years prior to reporting)*

Annual salary and wages reported graduated employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	$15,000 - $20,000	$20,001 - $25,000	$25,001 - $30,000	$30,001 - $35,000	No Salary Information Reported
2017	0	0	0	0	0	0	0
2018	13	2	0	0	0	0	2

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2018: $14,295. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

AU LAC INSTITUTE
2268 QUIMBY RD, SUITE E, SAN JOSE, CA 95122
TEL: (408) 239-5520 | http://www.aulacinstitute.org/

FEDERAL STUDENT LOAN DEBT

Students at AU LAC INSTITUTE are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

_____
Student Name - Print

_____ _____
Student Signature Date

_____ _____
School Official Date

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

AU LAC INSTITUTE
2268 QUIMBY RD, SUITE E, SAN JOSE, CA 95122
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STUDENT'S RIGHT TO CANCEL

1. The student has the right to cancel the Enrollment Agreement and obtain a full refund. Students must exercise his or her right to cancel or withdraw by the end of the first week of instruction (_____).

2. If the school has given you any equipment, you shall return it to the school within **seven (7) business days** following the aforementioned cancellation date, or if after cancellation period, your last date of attendance.

3. If you fail to return this equipment in the same condition it was received, within the 7-day period, the school may retain that value of payment-and deduct the cost from any refund that may be due to you. If you fail to return equipment in good condition within **7** days of your withdrawal, the school may charge you for any fixing or new equipment fees.

4. You have the right to withdraw from school at any time. The registration fee is nonrefundable. If you withdraw before the end of the second week of the entire course, then we will refund your quarter tuition and you must return any equipment given to you in good condition, or else we will charge you for any fixtures it might need. If you cancel anytime after the first two weeks of the entire course or program, then the school has the right to keep the current month's tuition and refund you any remaining months in the quarter.

a. The first two weeks of course/program: full refund
   i. For example, if a student pays $3000 for 3 months, but has only attended the first or two weeks, we will refund the full $3000.
   ii. If a student pays $3000 for 3 months, but has only attended more than two weeks after the course/program begins, then we will refund $2000, or the last two months' tuition.

b. after the first two weeks of course/program and anytime thereafter

. If student attends the first month, and then the first day of the second month, then the school will charge the tuition for the first and second months.

5. The student agrees to maintain regular attendance and to abide by the rules and regulations of the school. The student understands that regular attendance is the obligation of the student and that the school's policy regarding absence and make-ups as stated in the school catalog will apply. Violation of school rules and regulations may subject the student to dismissal.

6. For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining the amount you owe, you shall be deemed to have withdrawn from the course when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.

- The institution terminates the student's enrollment for failure to maintain satisfactory progress;
- Failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the school; and
- You fail to return from a leave of absence. In this case, the date of withdrawal shall be deemed the last date of recorded attendance

7. If any portion of your tuition was paid from loan proceeds, the refund will be sent to the lender or agency that guaranteed your loan. Any remaining amount will first be used to repay any financial aid programs from which you received benefits, to the extent of benefits received. Any remaining amount will be paid to you.
8. If the student has received federal student financial aid funds, the student is entitled to a refund of the money not paid by federal student financial aid program funds

9. If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

10. If the student defaults on a federal or state loan, both the following may occur: (a) the federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owned on the loan; (b) the student may not be eligible for any other federal student financial aid at another institution or other government financial assistance program until the loan is paid.

11. To cancel the contract with the school, mail or deliver a signed and dated copy of the Cancellation Notice, or other written notice, or send a telegram to: AU LAC INSTITUTE, 2268 Quimby Road, Suite E, San Jose, CA 95122

REMEMBER, YOU MUST CANCEL IN PERSON AND/OR WRITING. You do not have the right to cancel just by telephoning the school or by not coming to class.

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2268 QUIMBY RD, SUITE E, SAN JOSE, CA 95122
TEL: (408) 239-5520 | http://www.aulacinstitute.org/

SCHOOL PERFORMANCE FACT SHEET
CALENDER YEARS 2017 & 2018

PC Specialist/A+ - 780 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0%
2018	0	0	0	0%

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates *(includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0%
2018	0	0	0	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative where to view this list.

Gainfully Employed Categories *(includes data for the two calendar years prior to reporting)*

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

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TEL: (408) 239-5520 | http://www.aulacinstitute.org/

License Examination Passage Rates *(includes data for the two calendar years prior to reporting)*

This program does not prepare students for professions requiring licensure and licensure examinations.

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	0	0	0	0	0
2018	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information *(includes data for the two calendar years prior to reporting)*

Annual salary and wages reported graduated employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	$15,000 - $20,000	$20,001 - $25,000	$25,001 - $30,000	$30,001 - $35,000	No Salary Information Reported
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2018: $13,045. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

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FEDERAL STUDENT LOAN DEBT

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Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

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_____
Student Name - Print

_____ _____
Student Signature Date

_____ _____
School Official Date

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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STUDENT'S RIGHT TO CANCEL

1. The student has the right to cancel the Enrollment Agreement and obtain a full refund. Students must exercise his or her right to cancel or withdraw by the end of the first week of instruction (_____).

2. If the school has given you any equipment, you shall return it to the school within **seven (7) business days** following the aforementioned cancellation date, or if after cancellation period, your last date of attendance.

3. If you fail to return this equipment in the same condition it was received, within the 7-day period, the school may retain that value of payment-and deduct the cost from any refund that may be due to you. If you fail to return equipment in good condition within **7** days of your withdrawal, the school may charge you for any fixing or new equipment fees.

4. You have the right to withdraw from school at any time. The registration fee is nonrefundable. If you withdraw before the end of the second week of the entire course, then we will refund your quarter tuition and you must return any equipment given to you in good condition, or else we will charge you for any fixtures it might need. If you cancel anytime after the first two weeks of the entire course or program, then the school has the right to keep the current month's tuition and refund you any remaining months in the quarter.

a. The first two weeks of course/program: full refund
   i. For example, if a student pays $3000 for 3 months, but has only attended the first or two weeks, we will refund the full $3000.
   ii. If a student pays $3000 for 3 months, but has only attended more than two weeks after the course/program begins, then we will refund $2000, or the last two months' tuition.

b. after the first two weeks of course/program and anytime thereafter

. If student attends the first month, and then the first day of the second month, then the school will charge the tuition for the first and second months.

5. The student agrees to maintain regular attendance and to abide by the rules and regulations of the school. The student understands that regular attendance is the obligation of the student and that the school's policy regarding absence and make-ups as stated in the school catalog will apply. Violation of school rules and regulations may subject the student to dismissal.

6. For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining the amount you owe, you shall be deemed to have withdrawn from the course when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.

- The institution terminates the student's enrollment for failure to maintain satisfactory progress;
- Failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the school; and
- You fail to return from a leave of absence. In this case, the date of withdrawal shall be deemed the last date of recorded attendance

7. If any portion of your tuition was paid from loan proceeds, the refund will be sent to the lender or agency that guaranteed your loan. Any remaining amount will first be used to repay any financial aid programs from which you received benefits, to the extent of benefits received. Any remaining amount will be paid to you.
8. If the student has received federal student financial aid funds, the student is entitled to a refund of the money not paid by federal student financial aid program funds

9. If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

10. If the student defaults on a federal or state loan, both the following may occur: (a) the federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owned on the loan; (b) the student may not be eligible for any other federal student financial aid at another institution or other government financial assistance program until the loan is paid.

11. To cancel the contract with the school, mail or deliver a signed and dated copy of the Cancellation Notice, or other written notice, or send a telegram to: AU LAC INSTITUTE, 2268 Quimby Road, Suite E, San Jose, CA 95122

REMEMBER, YOU MUST CANCEL IN PERSON AND/OR WRITING. You do not have the right to cancel just by telephoning the school or by not coming to class.

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SCHOOL PERFORMANCE FACT SHEET
CALENDER YEARS 2017 & 2018

Web Development - 660 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0%
2018	0	0	0	0%

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates *(includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0%
2018	0	0	0	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative where to view this list.

Gainfully Employed Categories *(includes data for the two calendar years prior to reporting)*

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

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TEL: (408) 239-5520 | http://www.aulacinstitute.org/

License Examination Passage Rates *(includes data for the two calendar years prior to reporting)*

This program does not prepare students for professions requiring licensure and licensure examinations.

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	0	0	0	0	0
2018	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information *(includes data for the two calendar years prior to reporting)*

Annual salary and wages reported graduated employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	$15,000 - $20,000	$20,001 - $25,000	$25,001 - $30,000	$30,001 - $35,000	No Salary Information Reported
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2018: $13,945. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

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FEDERAL STUDENT LOAN DEBT

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Student's Initials: _____ Date: _____
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_____
Student Name - Print

_____ _____
Student Signature Date

_____ _____
School Official Date

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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STUDENT'S RIGHT TO CANCEL

1. The student has the right to cancel the Enrollment Agreement and obtain a full refund. Students must exercise his or her right to cancel or withdraw by the end of the first week of instruction (_____).

2. If the school has given you any equipment, you shall return it to the school within **seven (7) business days** following the aforementioned cancellation date, or if after cancellation period, your last date of attendance.

3. If you fail to return this equipment in the same condition it was received, within the 7-day period, the school may retain that value of payment-and deduct the cost from any refund that may be due to you. If you fail to return equipment in good condition within **7** days of your withdrawal, the school may charge you for any fixing or new equipment fees.

4. You have the right to withdraw from school at any time. The registration fee is nonrefundable. If you withdraw before the end of the second week of the entire course, then we will refund your quarter tuition and you must return any equipment given to you in good condition, or else we will charge you for any fixtures it might need. If you cancel anytime after the first two weeks of the entire course or program, then the school has the right to keep the current month's tuition and refund you any remaining months in the quarter.

a. The first two weeks of course/program: full refund
   i. For example, if a student pays $3000 for 3 months, but has only attended the first or two weeks, we will refund the full $3000.
   ii. If a student pays $3000 for 3 months, but has only attended more than two weeks after the course/program begins, then we will refund $2000, or the last two months' tuition.

b. after the first two weeks of course/program and anytime thereafter

. If student attends the first month, and then the first day of the second month, then the school will charge the tuition for the first and second months.

5. The student agrees to maintain regular attendance and to abide by the rules and regulations of the school. The student understands that regular attendance is the obligation of the student and that the school's policy regarding absence and make-ups as stated in the school catalog will apply. Violation of school rules and regulations may subject the student to dismissal.

6. For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining the amount you owe, you shall be deemed to have withdrawn from the course when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.

- The institution terminates the student's enrollment for failure to maintain satisfactory progress;
- Failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the school; and
- You fail to return from a leave of absence. In this case, the date of withdrawal shall be deemed the last date of recorded attendance

7. If any portion of your tuition was paid from loan proceeds, the refund will be sent to the lender or agency that guaranteed your loan. Any remaining amount will first be used to repay any financial aid programs from which you received benefits, to the extent of benefits received. Any remaining amount will be paid to you.
8. If the student has received federal student financial aid funds, the student is entitled to a refund of the money not paid by federal student financial aid program funds

9. If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

10. If the student defaults on a federal or state loan, both the following may occur: (a) the federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owned on the loan; (b) the student may not be eligible for any other federal student financial aid at another institution or other government financial assistance program until the loan is paid.

11. To cancel the contract with the school, mail or deliver a signed and dated copy of the Cancellation Notice, or other written notice, or send a telegram to: AU LAC INSTITUTE, 2268 Quimby Road, Suite E, San Jose, CA 95122

REMEMBER, YOU MUST CANCEL IN PERSON AND/OR WRITING. You do not have the right to cancel just by telephoning the school or by not coming to class.